

**MADISON BOARD OF EDUCATION
REGULAR BOARD OF EDUCATION MEETING
March 30, 2009**

88-09 The Madison Local Board of Education met this day in regular session in the Administration Building President Young called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call – Mr. Zimov

Present:	Mr. Glenn Cappel	Mr. Mark Zimov
	Mr. David French	Mr. Curtis Philpot
	Mr. Brian McGuire	
	Mr. Pete Robinson	
	Mr. Tim Young	

89-09 MOTION BY MR. CAPPEL, SECONDED BY MR. FRENCH, RESOLVED, to revise the agenda to add the following: IX. B. 5. Discussion: Possibility of redrawing the design of the elementary building project to omit extra classrooms and make the concession stand an alternative.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

Special Recognition: Varsity Girls Basketball Team and John Rossi, Coach – District Championship & Regional Runner-up, Journal Coach of the Year, Ali Malott – Journal Player of the Year

Hearing of Public: Joe Bennington spoke on behalf of Sheetmetal Workers Union, criticizing the quality of work of the low HVAC bidder compared to union shop work

Superintendent's Report

Construction Update with Vic Keykens and Kim Plummer of Quandel

- Early site update
- Bidder evaluation process
- Bid day results
- Financial standing after bid process is good, with overall costs coming in under the estimate
- Questions and answers

Comment: Mr. Cappel wants to be kept better informed on the construction progress

Treasurer/CFO Report

- Performance Audits may be required every five years under a new law attached to the state budget proposal
- Common Fiscal Goals (Treasurers' Survey):
 - 1) The number of days of carryover varied from 30 to 100 days operating expense, with the most common responses being in the 60-90 day range.

- 2) Most were using a true cash calculation (true cash = unencumbered year end balance/(total expenditures/365).
 - 3) Some calculated their balance as a function of number of payrolls/AP (1. One month's payroll/insurance/AP, 2. Four payrolls, 3. Four payrolls + 2 months AP).
 - 4) One response indicated a more long term goal of a positive fund balance in each of the 5 years on the forecast.
 - 5) There were a few responses that provided a percentage of previous year's expenditures/revenues (1. 20% operating revenue, 2. 10% previous year's operating expenditures, 3. 5% operating expenses)
 - 6) One response indicated a cash amount at the conclusion of the 4 year levy cycle (\$1.2M).
 - 7) There were some districts that also incorporated the "no negative spending" philosophy (i.e. expenditures are not to exceed revenues in any given year).
 - 8) Some districts established a reserve fund to cover termination benefits and retirement incentives.
 - 9) One district had a goal of salary/benefits not exceeding 80% of total expenditures.
- CFO Recommendations:
 - 1) Contingency funds and unbudgeted reserves should equal at least 60 days budgeted operating expenses. This allows you to plan for meeting the other goals on a cash basis.
 - 2) General fund salary and benefits should not exceed 80% of total budgeted expenditures in that fund. This makes the other goals possible in the budget.
 - 3) Cash should equal at least 15% of annual revenues at fiscal year end. This is the target that we should strive to achieve to ensure meeting next year cash flow requirements. The amount of cash carryover will vary during the levy cycle, but when it fails to achieve 15% of revenues, it should trigger additional board action. This keeps you in a proactive mode rather than a reactive one, as much as possible with our school funding system.

90-09 MOTION BY MR. ROBINSON, SECONDED BY MR. MCGUIRE, RESOLVED, that the minutes of the previous meeting(s) (March 9) be approved.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

91-09 MOTION BY MR. CAPPEL, SECONDED BY MR. MCGUIRE, RESOLVED, WHEREAS, the Madison Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2009; and WHEREAS, the Budget Commission of Butler County, Ohio has certified its action thereon to the Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Madison Local School District, Butler County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
Summary of Amounts Required from General Property Tax Approved by Budget Commission And County Auditor's Estimated Tax Rates				
Fund	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
Sinking Fund				
Bond Retirement Fund		795,292.00		5.80
General Fund	521,412.00	3,965,742.00	3.12	26.57
Library Fund				
Permanent Improvement Fund	618,241.00		3.70	
State				
Total	1,139,653.00	4,761,034.00	6.82	32.37

SCHEDULE B		
Levies Outside 10 Mill Limitation, Exclusive of Debt Levies		
Fund	County Auditor's Estimate of Yield of Levy (Carry to Schedule A)	Maximum Rate Authorized to be Levied
GENERAL FUND		
Current expense levy authorized by voters in 1976, not to exceed IND years	2,473,290.00	17.32
Current expense levy authorized by votes on May 7, 1985, not to exceed IND years	347,685.00	2.40
Current expense levy authorized by votes on May 3, 2005, not to exceed 5 years	1,144,767.00	6.85
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	3,965,742.00	26.57
SPECIAL LEVY FUNDS		
Bond levy authorized by voters on May 4, 1999, not exceed 27 years (\$12,770,000)	795,292.00	5.80

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

92-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. ROBINSON, RESOLVED, to accept the resignation of Kenneth Tucker as a member of the Audit Committee.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

93-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. ROBINSON, RESOLVED, to approve the employment of the following on supplemental contracts for the 2008-2009 contract year, to be compensated in accordance with training and experience on the adopted salary schedule:

7th/8th Gr. Girls Track Assistant – Brittany Flory (\$1,099.91)

*7th/8th Gr. Boys Head Track Coach – Kandace McMonigle (\$1,728.43)

*(change from 7th/8th Gr. Girls Track Asst.)

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

94-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. ROBINSON, RESOLVED, to approve the addition of Beatrice Bortel to the Teacher Substitute List for the 2008-2009 school year on an as-needed basis, pending required documentation.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

95-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. ROBINSON, RESOLVED, to approve the addition of Heather Rippl to the Classified Substitute List as Aide on an as-needed basis for the 2008-2009 school year.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

96-09 MOTION BY MR. FRENCH, SECONDED BY MR. MCGUIRE, RESOLVED, to approve the 2009-2010 school calendar as presented.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

97-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. FRENCH, RESOLVED, WHEREAS Mr. York will not be covered by an employment contract until May 1, 2009, be it resolved that the Board will pay the costs for Tom York to attend a BASA seminar "How to School Finance I" on April 28-29, 2009, in advance of his employment with Madison Schools. Total cost for the seminar and travel is estimated to be about \$400.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

Discussion: Future board meeting format

- Mr. Young: Suggested work session on first meeting of the month in months with two meeting scheduled.
- Discussion of advantages and disadvantages of the current and proposed format

Discussion: Development of a new Vision Statement for Madison Local School District

- Mr. Young: Vision Statement should be weighed in each decision
- Mr. French: Measures for self-evaluation need to be included.
- Mr. Philpot: Vision statement must cross changes in administration and board.

- Mr. York: Will visit Mission Statement as part of his job when he becomes Superintendent.

Discussion: Design Revisions

- Dennis Phillips from Quandel: Mr. Cappel's suggestion to reject all bids and have the architect to redraw and reestimate the entire project would set the project back at least 4-5 months.

Butler Tech. Report – Mr. McGuire

- Butler Tech won the Gold Award for effective boards
- 5 governors committees
 - o Mission/Vision/Strategic Planning
 - o Policy
 - o Board development
 - o Board effectiveness
 - o C2 – evaluation of CEO, CFO
- May 12th All Board Meeting – invitation and details to follow
- August 1st – Marianne Carver: Will train any board members, superintendents, and treasurers on Carver Governance

Legislative Report – Mr. French

- Update on House Bill 1:
 - o Public testimony on the education issues contained in it will take place on April 1 and April 2 at 9:30 a.m. in Room 313 of the Statehouse
 - o Some members of the House are requesting the education portion of the 2010-2011 budget be taken out and sent to the House Education Committee for debate
 - o The House will probably vote around April 2, then it will head to the senate
 - o Handout of points of House Bill 1
 - o Testimony to the House by Barbara Shaner from OASBO and Andy Jewell of the OEA

Student Achievement Report – Mr. Robinson

- Track season begins tomorrow

Board Member Comments

Mr. French: Thanks to everyone for coming.

Mr. Cappel: Wants discussion on cuts – It is the Board's responsibility

Mr. Young: Dust hasn't settled on the state budget and the new funding formula

Mr. Philpot: Some programs have been scaled back (summer school, Gifted)

Communications: None

Board Member Comments:

Mr. Young: Vaccine mailing – very nice to receive this type of communication; thanks to Ms. Fose.

Mr. Robinson: Ken Tucker will be missed on the Audit Committee

98-09 MOTION BY MR. CAPPEL, SECONDED BY MR. ROBINSON, RESOLVED, to enter into executive session for the purpose of one of the following as underlined, at 7:54 p.m. Ohio Revised Code 121.22G –

- X Section 1: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- ___ Section 2: To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
- ___ Section 3: Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- ___ Section 4: Preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment.
- ___ Section 5: Matters required to be kept confidential by federal law or regulations or state statutes.
- ___ Section 6: Details relative to the security arrangements and emergency response protocols for a public body or a public office.

NOTE: Underline denotes precise reason for Executive Session

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

99-09 MOTION BY MR. CAPPEL, SECONDED BY MR. MCGUIRE, RESOLVED, that the meeting be reconvened to Regular Session at 8:34 p.m.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried.

100-09 MOTION BY MR. MCGUIRE, SECONDED BY MR. ROBINSON, RESOLVED, that the meeting be adjourned at 8:34 p.m.

VOTE:

AYES: Mr. Cappel, Mr. French, Mr. McGuire, Mr. Robinson, Mr. Young

NO: None

President Young declared the motion carried and the meeting adjourned.

SIGNED: _____, President, Madison Board of Education

SIGNED: _____, Treasurer/CFO

